



Connecticut Synchronized Skating Classic

February 11-12, 2023

Hosted by: Hamden Figure Skating Association

Peoples United Center, Hamden, CT

I. COMPETITION OVERVIEW

The Connecticut Synchronized Skating Classic will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

COVID-19 INFORMATION:

This competition will be following US Figure Skating Guidelines. For the most recent U.S. Figure Skating COVID-19 policy requirements, [CLICK HERE](#). Appropriate COVID-19 risk mitigation protocols will be announced closer to the competition date

SERIES INFORMATION:

This event is proud to participate in the National Synchronized Skating Series. Participation in this series is open to all levels. Teams must register for the series prior to the competition start date if they wish for that competition's results to be counted towards the series. Visit usfigureskating.org for more information on this series. Results of this competition for participating teams will be reported to U.S. Figure Skating for generation of the series results.

EVENTS OFFERED:

[Click HERE to view the program requirements for the current season.](#)

SYNCHRONIZED SKATING	JUDGING	Team Fee	Skater Fee
Snowplow Sam	6.0	\$60	\$14
Aspire Beginner	6.0	\$60	\$14
Aspire Pre-Preliminary	6.0	\$60	\$14
Aspire Preliminary	6.0	\$60	\$14
Preliminary	IJS	\$325	\$30
Pre-Juvenile	IJS	\$325	\$30
Open Juvenile	IJS	\$325	\$30
Juvenile	IJS	\$325	\$30
Intermediate	IJS	\$325	\$30
Novice	IJS	\$325	\$30
Junior Combined (Short & Free)	IJS	\$375	\$35
Senior Combined (Short & Free)	IJS	\$375	\$35
Collegiate	IJS	\$325	\$30
Adult	IJS	\$325	\$30
Masters	IJS	\$325	\$30
Open Collegiate	6.0	\$325	\$30
Open Adult	6.0	\$325	\$30
Open Masters	6.0	\$325	\$30

II. ELIGIBILITY**TEST LEVEL:**

For synchronized skating teams, moves-in-the-field test requirements are as of the entry deadline.

SKATESAFE COMPLIANCE:

For full details about SkateSafe compliance at U.S. Figure Skating competitions, refer to the U.S. Figure Skating SkateSafe webpage: www.usfigureskating.org/skatesafe.

COACHES

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into three categories, Coach/Choreographer, Learn to Skate USA Instructor, or Foreign Coach/Choreographer. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "My Coaches" or "Team Personnel." All coaches declared at the time of registration will be included on the registration confirmation email. Note: there is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition. EMS Coach Resources: - [Team Management Guide](#)

TEAM SERVICE PERSONNEL

Teams are permitted a maximum of two team service personnel. Team service personnel must have a green lighted background check and completed SafeSport™ training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

All team personnel and skaters who will need to receive a credential must be listed in the Team Portal for the competition (Team Personnel for coaches and team managers; Competition Roster for skaters and alternates). In order to be added in EMS, the individual must first be added in the team's profile through Member's Only.

MANDATORY ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team with at least one Minor Athlete must complete SafeSport™ Training. * Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

III. REGISTRATION INFORMATION

The registration deadline is January 29, 2023 at 12:00AM EST

ONLINE REGISTRATION VIA EMS:

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the **BLUE** "EMS Event Management System" button.
4. Choose "Competition Registration – Teams" from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button next to your competition's name.

NOTE: Only the competitions for which your team(s) are eligible will appear.

7. Walk through the on-screen registration process which will include:
 - a. Team Verification: Confirm the team's information is accurate.
 - b. Registration Overview: Review general information about the competition.
 - c. Event Selection: Confirm the event you are registering the team for is accurate.
 - d. Competition Roster Selection: Click the "**Add Skaters**" link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater's name to add them to the competition roster.
 - e. Coach Information: Click the "**Add Coaches**" link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach's name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
 - f. Team Service Personnel Information: Click the "**Add Team Service Personnel**" to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
8. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.

NOTE: Payment must be submitted individually for each team's registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

FOREIGN SYNCHRO TEAMS

Additional steps are required to complete your registration. For a full guide to registering foreign teams, [CLICK HERE](#). Email productsupport@usfigureskating.org if you require assistance.

CRITIQUES

Critiques will not be offered

MUSIC SUBMISSION/UPLOAD:

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than **February 5, 2023 12:00AM EST**.

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or

Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:

EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit PPC in EMS no later than **February 5, 2023 at 12:00AM EST**.

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

REFUND POLICY

Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

LIABILITY:

U.S. Figure Skating, Learn to Skate USA, Hamden Figure Skating Association and People's United Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

IV. COMPETITION DETAILS

FACILITIES:

People's United Center
305 Sherman Ave
Hamden CT 06518

The People's United Center is a 185,000-square-foot facility with basketball and hockey arenas joined by a common lobby area and university club.

The Rink is a standard NHL surface (200' x 85') with hockey lines.

LOCKER ROOMS AND CHANGING AREAS:

The designated team coach, team manager, team service personnel and athletes competing at the skating event are allowed in the Locker Rooms/Changing Area designated for their team. All Locker Rooms/Changing Areas will be monitored. If any concerns arise, immediately contact the Locker Room/Changing Area monitor. If there are concerns regarding this policy, an athlete should change prior to arriving at the competition. The use of any recording and photographic devices inside a Locker Room/Changing Area is strictly prohibited. Any violation of this policy is punishable under the U.S. Figure Skating SkateSafe policy and U.S. Figure Skating Rulebook.

U.S. Figure Skating Travel Policy:

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe Handbook](#).

OFFICIAL WEBSITE & UPDATES:

The official competition website is <https://www.ctsynchroclassic.com/>. Event information, including practice ice and competition schedules, will be posted on the website. It is the responsibility of each competitor, team manager, and coach to check the website for any schedule changes and/or additional information pertaining to the competition.

The official schedule of events will be posted no later than 7 calendar days prior to the start of the competition

SCHEDULE

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

PRACTICE ICE:

PRACTICE ICE: Practice ice is mandatory for all teams competing under IJS

All Practices will be held at the People's United Center.

- **FEES And Length of time:**
 - 6 Minutes \$90 – Snowplow Sam and Aspire
 - 8 minutes: \$100. - Preliminary, Pre-Juvenile, Open Juvenile, Juvenile, Adult, Masters, Open Collegiate, Open Adult, Open Masters
 - 10 minutes: \$125. Senior SP, Junior SP, Novice FS, Intermediate FS.
 - 12 minutes for \$150. Junior FS, Senior FS, and Collegiate FS only.
- **How it will be scheduled:** Assignment of unofficial practice ice will be on a first come, first served basis, and scheduled at the discretion of the Chief Referee, after mandatory practice ice is assigned.
- Practice ice schedule will be posted as soon as available on <https://www.ctsynchroclassic.com/>

How to Purchase Practice Ice:

1. Purchase Practice ice via EMS for the total number of segments requested
 - a. The practice ice tab will become available during the configured "pre-purchase" window. The total number of segments your team purchases cannot be guaranteed. Any segments that cannot be scheduled by the LOC will be refunded to the team.
2. Complete the Mandatory Team Information form:

ONSITE CHECK-IN:

Check-in will open on February 11, 2023.

The check-in table will be located in the lobby of the rink

Check in will be open one hour before the first event and run through the last event of the day. One team representative should check in on behalf of the team as soon as the team arrives at the competition. Team personnel (coaches, team managers and team service personnel) must check in separately to receive their credential

COMPLIANCE AND CREDENTIALING: Each team will receive a maximum of four coach credentials and two team service personnel credentials as well as one credential for each skater on the competition roster. In order to receive a credential at the competition, team personnel (coaches and team service personnel) and any mandatory athletes must meet all compliance requirements for the current season.

AWARDS:

Medals will be awarded for 1st, 2nd, 3rd and 4th place. Awards can be picked up at the check-in table and photos can be taken at the awards photo booth.

ADDITIONAL INFORMATION:

ADVERTISING: Visit our website <https://www.ctsynchroclassic.com/> for information about advertising in our program book or on our website

SOUVENIRS: Vendors selling skating merchandise, including competition logo wear will be available in lobby.

ACCOMMODATIONS: Teams are encouraged to make arrangements as soon as possible.

See our website for approved hotel venues to be used for the competition

(<https://www.ctsynchroclassic.com/>)

ADMISSION:

\$20 for adults

\$10 for seniors or children age 5-12

Children 5 and under are free

CONTACT INFORMATION:

Competition website: <https://www.ctsynchroclassic.com/>

For questions, please contact the following individuals:

Competition Chair:	Shari Hough	Ctsynchroskatingclassic@gmail.com	203-592-2372
Chief Referee:	Laura Days	Lekdays@aol.com	617-529-2120